**The Bournemouth University Graduate School**

**5th Annual Postgraduate Research Conference**

**Monday 29 April 2013**

# Oral Presentation Guidelines

Presentations are brief discussions of a specific topic delivered to a group of listeners in order to impart knowledge. They are similar to short papers with an introduction, main body and conclusion.

### ****Prerequisite****

* 10 minute presentation using power point slides (7 minute presentation with 3 minutes questions)
* Use between 5-10 slides
* Main body text font size: point 24 minimum
* Main title font size should be larger than point 24
* There is a 150 word limit for abstracts

### ****Guidelines****

Diagrams, charts, tables and images are acceptable where appropriate; ensure that all text is legible and that pictures are clear.

If you wish to give a presentation, please send an abstract to the Graduate School graduateschool@bournemouth.ac.uk no later than **Monday 25 March 2013**.

If you have any queries or require assistance please contact the Graduate School.

* Email: graduateschool@bournemouth.ac.uk
* Phone: 01202 968255