# Festival bannerESCR Festival of Social Science application form – Bournemouth University Events

***Before completing this form, please ensure you have read through the applicant guidelines*** [***available on the ESRC website.***](https://esrc.ukri.org/public-engagement/festival-of-social-science/apply-to-organise-an-event/esrc-applicant-guidelines/) ***This will provide you with details of how the review panel will judge the events, and make you aware of the maximum amount of funding for events. Once completed please return to:*** ***FestivalofSocialScience@bournemouth.ac.uk***

## Section one – about you:

**Title:** Choose an item.

**First Name:** Click here to enter text.

**Surname:** Click here to enter text.

**Lead event organiser email:** Click here to enter text.

**Lead event organiser contact number:** Click here to enter text.

**Co-organiser(s) *(if any)*:** Click here to enter text.

**Co-organiser email(s) *(if any)*:** Click here to enter text.

**Are any of the contributors PGR or undergraduate students?** Choose an item.

**Are you submitting this event on behalf of a Research Centre?** Choose an item.

 **If yes, which research centre?** Click here to enter text.

**Which faculty do you belong to?** Choose an item.

**Are you currently in receipt of ESRC funding?** Choose an item.

**If applicable, please give the name of your ESRC-funded investment:** Click here to enter text.

**If applicable, please provide details of why your activity is not being funded as part of your research grant:**

Click here to enter text.

**Have you organised an ESRC Festival of Social Science event before?** Choose an item.

**What do you hope to gain by being part of the Festival of Social Science? *(check all that apply)***

[ ] Skills Development

[ ] Personal enjoyment

[ ] Encourage use of research findings

[ ] Develop links or test and idea with a non-academic

[ ] Develop links or test an idea with a social scientist

[ ] Other (please specify) Click here to enter text.

## Section two – about your event:

**Proposed event title** ***(max 7 words):*** Click here to enter text

**Who is your intended audience?** Choose an item.If other selected, please specify:Click here to enter text.

**Event type:** Choose an item.If other selected, please specify:Click here to enter text.

**In no more than 1,500 characters please tell us about your proposed event. Please ensure you address each of the following points in your description.**

* ***What you plan to do during the event***
* ***Why the topic is relevant to your intended audience***
* ***What your attendees will gain from attending the event***
* ***Please explain how you will promote social science research and the social sciences through your event***

**How many people would you expect to attend this event?** Choose an item.

**Is there a maximum number of people you could run this activity with?** Click here to enter text.

**How long will the event last:** Choose an item.

**Please select any days you would be unavailable to run your event:**

[ ] Saturday 4 November

[ ] Sunday 5 November

[ ]  Monday 6 November

[ ]  Tuesday 7 November

[ ]  Wednesday 8 November

[ ]  Thursday 9 November

[ ]  Friday 10 November

[ ]  Saturday 11 November

**Proposed location of event.** We encourage that where possible applications consider using an off-campus, community based venue. Funding is available to support the costs of these venues. Click here to enter text.

**Please provide an event description to be used on the ESRC website and for other marketing purposes – max 500 characters.** Please note that these may be subject to editing as part of the copy-writing process to meet marketing guidelines

## Section three – finances for your event:

**Do you require any funding for this event? If so please give a breakdown of the projected costs and a brief justification of why this is required for the event.** Please be aware funding for alcohol will NOT be considered and costs for all other catering is only available to full day events, as per the ESRC’s guidelines.

Suggested areas of spending to consider: Venue hire, printing of materials, refreshments, marketing, and consumables

## Section 4 – School and college events only:

To receive sponsorship for an event targeted at young people you must be able to demonstrate sufficient interest from the school, college or youth organisation at the time of application. Failure to provide confirmation of support from such an organisation may delay your application or affect your eligibility to hold an event as part of the Festival. Please provide details of the organisation and ***attach to your application, a letter of support from them highlighting their interest in taking part in the event****.*

**Name of organisation:** Click here to enter text.

**I confirm I have attached a letter of support from the organisation to this application form** [ ]

## Section 5 – Knowledge Exchange events only:

**Which of the following areas are you targeting? Please select all that apply**

[ ] Third sector

[ ]  Public sector

[ ]  Policymakers

[ ]  Business Community

[ ]  Teachers

Thank you for taking the time to complete this form. All proposals will be reviewed by a selection panel in line with the ESRC’s criteria set out in applicant guidelines.