

Centre for Research & Enterprise

Nurturing Research & Innovation

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How to search for International Funding with Research Professional

Date: March 2011

Introduction

Research Professional (RP) allows you to create a customised international funding search. You can search by any number of countries you wish, and by keywords, the award type, discipline area, sponsor name and applicant nationality as well as many others. You can then save the search and create an alert with one click, which will ensure any new opportunities matching your criteria are emailed to you automatically on a weekly basis.

Below is a working example of searching for Networking funding from the USA to demonstrate how this can be established. You need to log-in to your account to save the results.

Performing the search

Select the option 'funding search' from the left hand column.

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From the drop down menu with the option 'full text', select 'sponsor country' and click 'select' in the third box to display a list of countries.



Search selecting 'search' or 'Browse country' or by using the alphabet displayed; you can select as many countries as you like. Select USA and click 'save'.

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You can then add a type of award – press the '+' button next to the countries you have selected – this will add another search criteria box. Select from the drop down menu your 'Award type'. You can select as many award types as you like; for this example, select 'Networking/ Collaboration' and click 'save'.



You can add as many other criteria as you like by using the '+' sign to bring up additional options. For this example we will be limiting the search to these criteria. Select 'search' to generate the results, which will be displayed in closing date order as a default.

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Creating an Alert for the search

You can save the search and set up an alert at this point so that it is run automatically for you on a weekly basis and the results emailed to you. Go to the 'save' button in the tab row at the top of the screen and select 'save as'.



Choose a name for your search. If you want to save the search so you can run it manually and not be emailed, select 'save'. If you wish to be alerted, select 'save and alert'.

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Viewing a summary on a result You can gain an overview of the call by clicking its title, which will generate a display (with weblink to the call) to appear in the right hand column.

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Emailing the results

You can select those you are interested in, using the check box to the left of each opportunity. Once you have made your selection you can email the results to yourself/ colleagues.

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<u>Creating a Calendar Alert for Deadlines</u> You can also export the opportunities into your Outlook calendar. Click the calendar option from the tab at the top of the screen.



A calendar will appear on screen. Click 'download' and an Outlook Calendar appointment will appear

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Press 'save and close' as you would a normal appointment, and this is then placed on the appropriate date in your Outlook Calendar.

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Where to get further help

- Please see the webpage <u>www.bournemouth.ac.uk/researchprofessional</u> for a range of guides and advice. Corrina Dickson (<u>cdickson@bournemouth.ac.uk</u> /615380) is available for any help with establishing a search.
- See the following videos from Research Professional for a full demonstration of the functions in this guide:
 - <u>Video introduction to performing funding searches</u>
 - <u>Video introduction to saving funding searches</u>
 - <u>Video introduction to bookmarking searches, creating folders of bookmarks and emails</u>
 - <u>Video introduction to creating alerts and subscribing to resources</u>
 - <u>Video introduction to exporting funding opportunities to your desktop</u>