

### **Introduction**

In November 2011 Bournemouth University (BU) launched a central EU Academic Development Scheme (EUADS) competition with the aim of strengthening success in gaining EU funds. This Scheme included a bespoke training programme and individual funds to aid in the preparation of a grant submission to an EU funding call. This document announces the second round of the EUADS and details training provided as part of this.

The EUADS is sponsored by the Pro Vice-Chancellor (PVC) Research, Enterprise and Internationalisation (Prof Matthew Bennett), managed by Research Development Manager (RDM) (Dr Corrina Dickson) and supported by a member of the Professoriate (Prof Adrian Newton, ApSci).

### **Training**

The Scheme will be led by the RDM. A structured staff development programme focusing on EU funding which involves individual one-to-one mentorship and group sessions facilitated by Dr Martin Pickard will be undertaken. Additionally general EU funding workshops will be open to all staff members and participants in the EUADS; a specific training budget of £6,500 is available for bespoke training for the EUADS participants (to be managed by the RDM).

### **Individual Funds**

Each successful participant will be provided with grants as requested totalling up to £3,000 each by the RDM to be spent on supporting their bid development (such as networking costs, replacement teaching, etc). A spending plan will be agreed with the allocated member of the Professoriate and the RDM as part of the individual mentorship and proposal development plan. If funding is requested for pilot studies, funding will only cover direct costs (i.e. overheads and established staff costs will not be reimbursed). No applications for retrospective funding will be considered.

Individual grants as part of the EUADS could be used to support activities such as:

- Travel with the intent of networking
- Conference attendance with the intent of networking
- Pilot research work
- Fieldwork
- Attendance at external networking events leading to collaborative research proposals
- Meetings with external organisations to establish collaborations
- Preparation of specialist material or data
- Replacement teaching

This list is not exhaustive; applications can be for other expenses providing it is clear how the funding will benefit a submission to an EU funder. The EUADS does not cover open access publication costs, however, these can be applied for from the BU Open Access Publication Fund (OAPF). The applicant must submit at least one application to an EU funder within 12 months of starting the Scheme.

### **Application Process**

Up to 10 BU staff will be selected to participate in the scheme in 2013-14??, and a competition to select participants will be launched via the BU Research Blog mid November 2012. The competition will be open to all BU academic staff interested in, and with limited experience of EU funding, who intend to prepare and submit a bid to an EU call during the 12 month period of the scheme. Applications will be assessed by the PVC Research, Enterprise and Internationalisation, the allocated member of the Professoriate and the RDM in December 2012. Appeals should be made to the PVC Research, Enterprise and Internationalisation via the RDM.

Payments will be made in accordance with current BU financial regulations and distributed by the RDM. All expenditure must be committed in the current academic year; it will not be possible to carry funding forward into the next academic year.

The application must be authorised by the relevant School Deputy Dean (Research and Enterprise) / equivalent, prior to submission.

### **Award Process**

The deadline for submissions will be December 2012 and the assessment of submissions late December. There is sufficient budget to fund 10 staff, however, the assessors reserve the right to award less than depending on the number and quality of applications. Applicants will be informed of the decision by the RDU, usually within four weeks of the deadline.

Applicants will need to submit an end of award report to the PVC Research, Enterprise and Internationalisation within 8 weeks of the end of the award. The end of award report must include a breakdown of all costs incurred and EU funding submission plans. Milestones to be reached by the end of the scheme are:

- Evidence of strengthened ability to write bids to the EU
- Evidence of strengthened capacity to identify and collaborate with international partners
- Evidence of strengthened ability to identify EU funding opportunities

The end of award report will be made available to the UREF to help determine if future rounds of a EUADS will occur. Failure to provide a report will debar award holders from applying for future grants. The RDM will contact award holders one year from the submission of the end of award report for an update on research activity to find out how the EUADS has been beneficial. Appeals should be made to the PVC Research, Enterprise and Internationalisation via the RDM.

All forms and further information on the scheme will be available from the BU EU Research Blog.

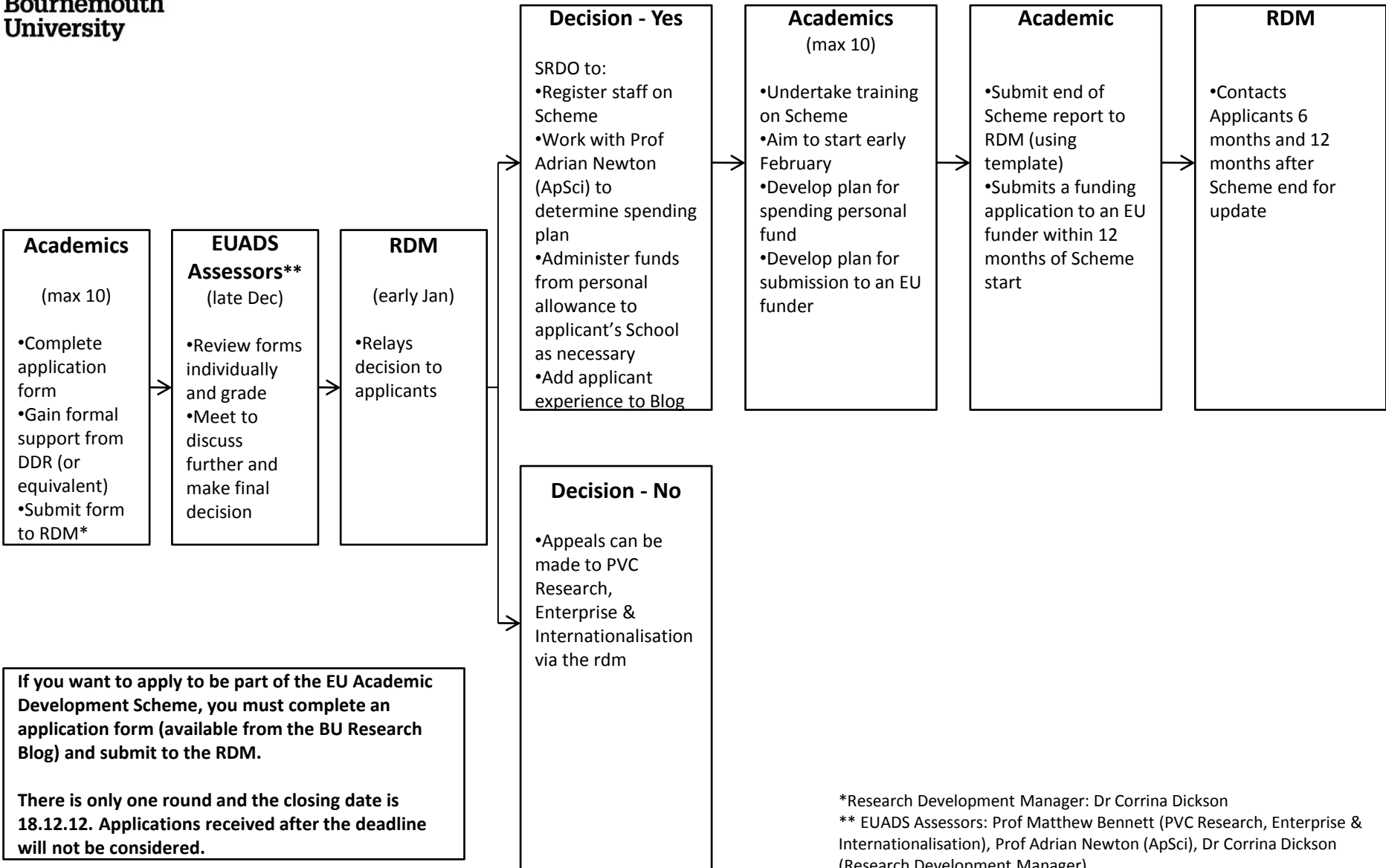
The process map is available in Annex 1.



# EU Academic Development Scheme

Process 2012-13

Bournemouth University



**If you want to apply to be part of the EU Academic Development Scheme, you must complete an application form (available from the BU Research Blog) and submit to the RDM.**

**There is only one round and the closing date is 18.12.12. Applications received after the deadline will not be considered.**

\*Research Development Manager: Dr Corrina Dickson  
 \*\* EUADS Assessors: Prof Matthew Bennett (PVC Research, Enterprise & Internationalisation), Prof Adrian Newton (ApSci), Dr Corrina Dickson (Research Development Manager)