

### **Introduction**

In November 2011 the University launched a central EU Networking Fund (EUNF) with the aim of strengthening BU's success in networking in order to make EU funding applications. Due to the success of the first round of the scheme, a second round will be launched in November 2012.

The Fund is sponsored by the Pro-Vice-Chancellor (PVC) Research, Enterprise and Internationalisation Prof Matthew Bennett and a member of the Professoriate (Prof Adrian Newton, ApSci) and managed by the Research Development Manager (RDM) Dr Corrina Dickson. The latter two will also be responsible for assessing applications. Appeals should be made to the PVC Research, Enterprise and Internationalisation via the RDM.

### **Permitted Networking Activities**

Funding will only be permitted for activities relating directly to EU networking and will only cover direct costs (i.e. overheads and established staff costs will not be reimbursed). Applications need to include a precise breakdown of costs calculated using full economic costing (fEC) – this will be calculated by the Research & Knowledge Exchange (RKE) Operations team. No applications for retrospective funding will be considered.

Examples of activities covered by the EUNF include the following:

- Travel with the intent of networking
- Conference attendance with the intent of networking
- Attendance at external networking events leading to collaborative research proposals
- Meetings with external organisations to establish collaborations

This list is not exhaustive; applications can be for other expenses providing it is clear how it relates to EU networking.

### **Application Process**

A competition will be launched via the BU Research Blog in November 2012. The competition will be open to all BU academic staff interested in EU funding and those who intend to prepare and submit a bid to an EU call. The 2012-13 competition will end when the funds are depleted; there may be further funding available in 2013-14. Applications will be assessed by Prof Adrian Newton and the RDM on an as received basis.

Payments will be made in the form of a grant in accordance with current BU financial regulations. Bookings for the activity will either be made by the SRDO or payments will be journalled to the relevant School and the School will be responsible for administering the expenditure, whichever is most appropriate. All expenditure must be committed in the current academic year; it will not be possible to carry funding forward into the next academic year.

The application must be authorised by the relevant School Deputy Dean (Research and Enterprise) / equivalent prior to submission.

The funds will be given on a first come first served basis (providing they are approved by the assessors) until the fund is depleted or 01.06.13 whichever is first.

**Award Process**

Applicants will also need to submit an end of award report to the RDM after the event/ travel which must include a breakdown of all costs incurred and future EU funding plans as a result of the trip. The end of award report will be made available to the University Research & Knowledge Exchange Forum (URKEF) to help determine if future rounds of a EUNF will occur. Failure to provide a report will debar award holders from applying for future funding from the EUNF. The RDM will contact award holders 6 months from the submission of the end of award report for an update on research activity to find out how the EUNF has been beneficial. Appeals should be made to the PVC Research, Enterprise and Internationalisation via the RDM.

All forms and further information on the scheme will be available from the BU EU Research Blog.

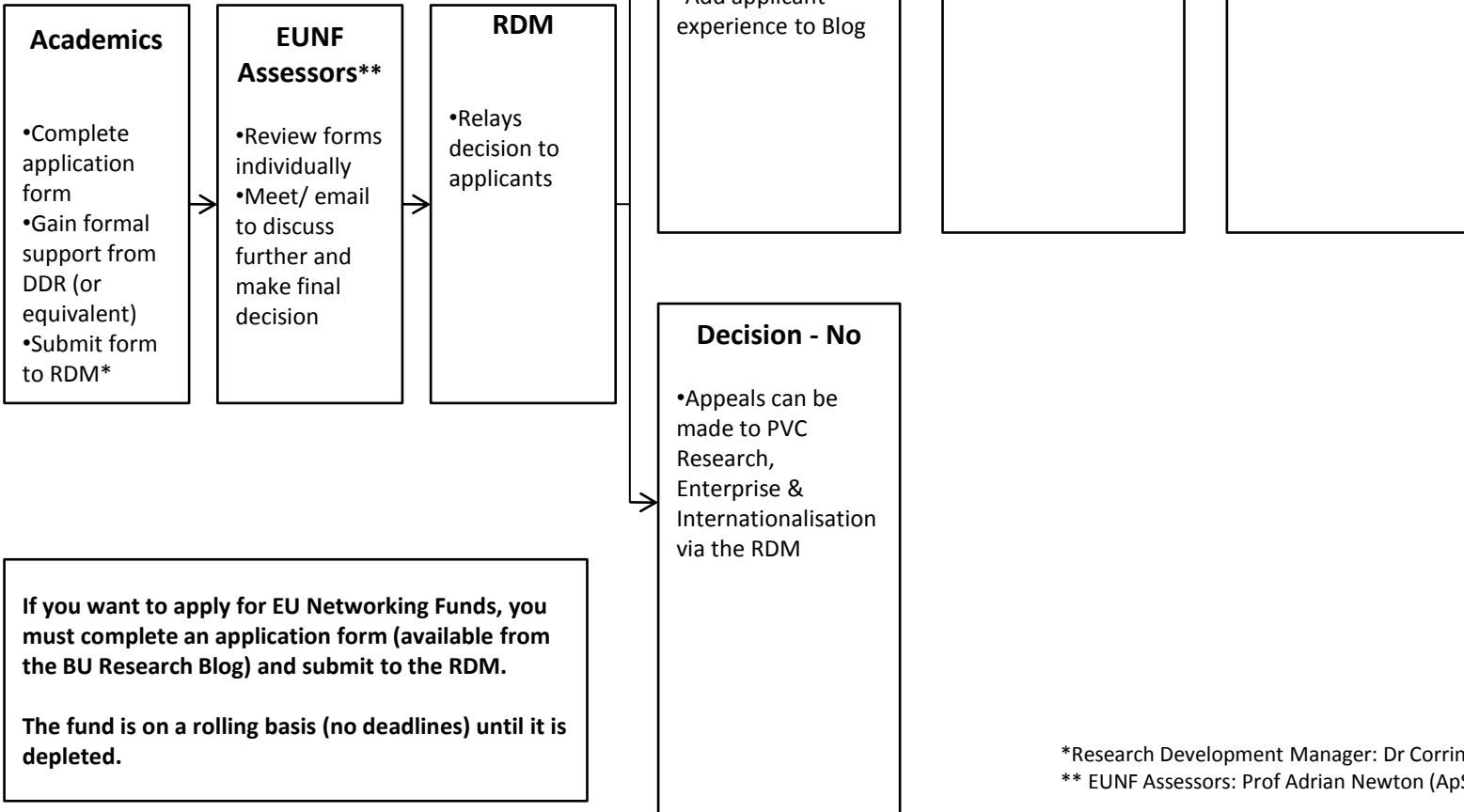
The process map is available in Annex 1.



# EU Networking Fund

Process 2012-13

Bournemouth University



If you want to apply for EU Networking Funds, you must complete an application form (available from the BU Research Blog) and submit to the RDM.

The fund is on a rolling basis (no deadlines) until it is depleted.

\*Research Development Manager: Dr Corrina Dickson,  
 \*\* EUNF Assessors: Prof Adrian Newton (ApSci), and SRDO