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**Bournemouth University HEIF Small Grants Fund**

**Application for funding**

Bournemouth University has a small amount of funding available to facilitate and enhance research and development collaboration with external partners. The purpose of the funding is to:

* Enhance external collaborative engagements with industry partners to further the development of innovative projects
* Increase the amount of available funds for research undertaken collaboratively with external partners with a view to starting a project or progressing a projects towards patent innovations, enhance [technology readiness level](https://www.gov.uk/government/news/guidance-on-technology-readiness-levels)s and/or commercialisation
* Encourage future funding bids (such as from Innovate UK) with external partners

The fund can be used flexibly, providing a strong case can be made and the assessment criteria are met. Funding could be used to fund travel, equipment, consumables or event costs etc., but all funding will need to be spent by 31 July of the academic year that you apply to.

**Eligibility**The fund is open to all researchers across Bournemouth University, including those who are already working with industry partners and those who would like to build up new networks. In particular, the panel would welcome the following types of applications:

* Small travel grants of up to £500 to help facilitate relationship development with organisations (this could be travelling to potential partner sites or networking/funding briefing events)
* Projects of up to £5,000 which will either facilitate new relationships with external partners or build on existing research collaborations with external partners, support initial prototyping, project/product feasibility and/or market research

The Panel will **not** fund – applications relating to conferences

Due to the nature of this fund, we particularly welcome applications from Early Career Researchers (ECRs).

**Assessment criteria**

Applications will be considered and assessed by the HEIF Panel.[[1]](#footnote-1) The panel will give each application a score out of 15, based on how well they score against the criteria outlined below. These are equally weighted with each criterion carrying a total possible score of 5. Applications will then be ranked with funding awarded to the highest ranked.

* **Potential for IP and commercialisation outputs (scored out of 5)**: The Panel will consider whether the proposed activity is likely to produce a partnership leading to IP and/or commercialisation
* **Potential to either create new relationships with organisations or deepen existing collaborations (scored out of 5)**: The Panel will assess whether the proposed activity will help to contribute to increased engagement and collaboration externally
* **Scope for future collaboration beyond the lifetime of the funding (scored out of 5)**: The Panel will consider whether the proposed activity has potential to lead to further collaborations

Colleagues in receipt of the funds will be asked to produce a report by August of the academic year they apply to detailing progress, outcomes and intended impact which will be shared with relevant audiences internally. This will be returned to [heif@bournemouth.ac.uk](mailto:heif@bournemouth.ac.uk).

**Timescales**

To apply, please complete and submit the application to [heif@bournemouth.ac.uk](mailto:heif@bournemouth.ac.uk).

Applications will then be reviewed by the Panel on a monthly basis and decisions will be communicated to applicants by once a decision has been made.

**If you have any questions, please email** [**heif@bournemouth.ac.uk**](mailto:heif@bournemouth.ac.uk)**.**

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| --- | --- | --- | --- | --- |
| **Name of lead applicant (project lead)** |  | | | |
| **Faculty** |  | | | |
| **Name(s) and Faculty / Faculties of collaborators** |  | | | |
| **Proposal title** | *Please be as concise as possible* | | | |
| **REF Unit of Assessment(s)** | *Indication of which REF Unit of Assessment(s) the project would be associated with* | | | |
| **Which of BU’s Strategic Investment Areas (SIAs) apply to your area of research and impact?** | *The SIAs are:*   * *Animation, simulation and visualisation* * *Medical science* * *Sustainability, low carbon technology, materials science* * *Assistive technology* | | | |
| **What is the activity you are applying for funding for?** |  | | | |
| **Indicative milestones** | *For example, attending a networking event, completing market scoping and market research* | | | |
| **Key outcomes/deliverables** | *Must be completed by 31 July of the academic year you apply in* | | | |
| **Case for support** ***(max 400 words)*** | *Please detail how the proposed activities relate to the assessment criteria above* | | | |
| **Intended outcomes from the funding**  **(Max 200 words)** | *e.g. Indication of how the partnership will progress* | | | |
| **Proposed expenditure** | ***Proposed expenditure*** | ***Date*** | ***Date*** | ***Date*** |
| PTHP staff costs |  |  |  |
| Non-staff costs e.g.  *Travel*  *Accommodation and subsistence*  *Venue hire*  *Printed material*  *Consumables* |  |  |  |
| **Justification of resources** | *Please justify the resources you have requested above* | | | |

1. HEIF Panel members may submit applications to the call but will not be involved in the discussion or scoring of their applications. All Conflict of Interests will be declared in accordance with BU policy and guidelines. [↑](#footnote-ref-1)